

# September 3, 2018 - September 9, 2018

September 2018

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October 2018

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## September 3

<input type="checkbox"/> ← Jasmine Graham Away ~ Marie Fitzpatrick Covering, Extension 3488 or on her cell phone at (905) 977-0440 →
<input type="checkbox"/> ← Nancy Wunderlich Away ~ Diana Cameron Covering →
<input type="checkbox"/> ← Pat Leishman Vacation →
<input type="checkbox"/> 12:00am Gord McGuire Away - Marco Acting →
<input checked="" type="checkbox"/> ~ Labour Day ~ ☉

## September 4

<input type="checkbox"/> ← 12:00am Jasmine Graham Away ~ Marie Fitzpatrick Covering, Extension 3488 or on her cell phone at (905) 977-0440 →
<input type="checkbox"/> ← Nancy Wunderlich Away ~ Diana Cameron Covering →
<input type="checkbox"/> ← Pat Leishman Vacation →
<input type="checkbox"/> ← 12:00am Gord McGuire Away - Marco Acting →
<input checked="" type="checkbox"/> 10:00am - 11:00am Quality Time - Andrew Grice (Dan's office) - McKinnon, Dan ☉
<input checked="" type="checkbox"/> 12:00pm - 1:00pm Lunch with Joel (TBD) - McKinnon, Dan
<input checked="" type="checkbox"/> 1:00pm - 2:00pm CANCELLED AS PER DRINA Mtg. with Mayor and City Manager (Mayor's Boardroom) - Eisenberger, Fred ☉

## September 5

<input type="checkbox"/> ← Nancy Wunderlich Away ~ Diana Cameron Covering →
<input type="checkbox"/> ← Pat Leishman Vacation →
<input type="checkbox"/> CUPE 100 Years celebration
<input type="checkbox"/> Joanne McKinnon's b.d. ☉
<input checked="" type="checkbox"/> 8:00am - 8:30am Coffee Meeting with Atma (Country Style - City Hall) - McKinnon, Dan
<input checked="" type="checkbox"/> 8:30am - 9:00am Vendor Dispute Resolution (Room 222) - Mallard, Diana
<input checked="" type="checkbox"/> 9:30am - 4:30pm GIC (Regular) (Council Chambers) - Paparella, Stephanie
<input checked="" type="checkbox"/> 9:30am - 11:00am Communication Plan - Chedoke (City Hall - CMO Boardroom) - McKinnon, Dan
<input checked="" type="checkbox"/> 11:00am - 12:00pm Hamilton Water Discussion (City Hall) - McKinnon, Dan

## September 6

<input type="checkbox"/> ← Nancy Wunderlich Away ~ Diana Cameron Covering →
<input type="checkbox"/> ← Pat Leishman Vacation →
<input type="checkbox"/> 12:00am Gord Away - Marco Acting →
<input checked="" type="checkbox"/> 8:15am - 9:15am Send Jeff p a text
<input checked="" type="checkbox"/> 8:30am - 12:00pm Operations 2019 Budget Presentation (Board Room 400A, City Centre, Suite 400) - McKinnon, Dan
<input checked="" type="checkbox"/> 11:45am - 12:45pm Pagnan at nique
<input checked="" type="checkbox"/> 1:00pm - 1:30pm PW Agenda Review (for the Sept 17 meeting) (171) - Leduc, Lauri
<input checked="" type="checkbox"/> 2:00pm - 3:00pm Emy Robles
<input checked="" type="checkbox"/> 3:00pm - 4:00pm Investigation Review Follow Up Meeting (Human Rights Boardroom - 120 King Street West - 9th floor) - Koch, Jodi ☿
<input checked="" type="checkbox"/> 4:30pm - 5:00pm Stephen Harris Mulberry

## September 7

<input type="checkbox"/> ← Nancy Wunderlich Away ~ Diana Cameron Covering →
<input type="checkbox"/> ← 12:00am Pat Leishman Vacation →
<input type="checkbox"/> ← 12:00am Gord Away - Marco Acting →
<input checked="" type="checkbox"/> Dan McKinnon Vacation ~ Craig Murdoch Acting GM, Extension 4490

## September 8

<input type="checkbox"/> ← Nancy Wunderlich Away ~ Diana Cameron Covering →
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## September 9

<input type="checkbox"/> ← Nancy Wunderlich Away ~ Diana Cameron Covering →
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# September 10, 2018 - September 16, 2018

September 2018							October 2018							
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## September 10

- 12:00am Nancy Wunderlich Away ~ Diana Cameron Covering**
- 9:00am - 12:00pm Environmental Services 2019 Budget Presentation** (Board Room 400F, City Centre, Suite 400) - McKinnon, Dan
- 12:00pm - 12:30pm DARTS Planning** (Dan's Office) - Leishman, Patricia
- 12:30pm - 1:00pm Enterprise Asset Mgmt Update Meeting** (Dan's Office) - Leishman, Patricia
- 2:00pm - 5:00pm Energy, Fleet & Facilities Management 2019 Budget Presentation** (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan

## September 11

- 8:00am - 9:00am Monthly Coffee Catch Up Meetings with Jason Thorne** (La Prep Café – David Braley Health Sciences Building – McMaster University – 1280 Main St. W. - Main Level) - McKinnon,
- 9:00am - 12:00pm Department Leadership Team (DLT)** (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan
- 9:00am - 10:00am PWDLT - Asset Management Review Launch** (77 James St North, Suite 400, Meeting Room 400A) - McKinnon,
- 9:30am - 1:00pm ROM Attending --- Special GIC - AODA Implications** (Council Chambers) - Paparella, Stephanie
- 10:00am - 10:30am Enterprise Data Management Foundations program** (400A) - McKinnon, Dan
- 10:30am - 11:00am CityWorks Presentation - DLT Meeting** (400A) - McKinnon, Dan
- 1:00pm - 3:00pm \*\*MANDATORY\*\* - Contingency Planning** (GM Boardroom) - McKinnon, Dan
- 2:00pm - 4:00pm Capital Projects Work-In-Progress - Public Works** (Council Chambers) - McRae, Angela

## September 12

- 8:30am - 12:00pm Hamilton Water 2019 Budget Presentation** (Board Room 400A, City Centre, Suite 400) - McKinnon, Dan
- 11:00am - 12:00pm ROM Attending GIC Agenda Review (September 19th Agenda)** (Mayor's Boardroom) - Paparella, Stephanie
- 1:00pm - 4:00pm Transit 2019 Budget Presentation** (Board Room 320A, Hamilton City Centre, Suite 320) - McKinnon, Dan
- 5:00pm - 8:00pm Council** (Council Chambers) - Paparella, Stephanie

## September 13

- 8:30am - 4:30pm MANDATORY: \*Hamilton Water Top Management Review Meeting\*** (Tim Hortons Field - Caretakers Club Room - Level 1 (Gate 3 Entrance) (64 Melrose Ave. North)) - Gallant, Michelle
- 9:00am - 12:00pm SLT** (Room 830, City Hall) - Barber, Darlene
- 5:00pm - 7:00pm FYI ~ Network Maintenance Night**

## September 14

- Dan McKinnon Vacation ~ Craig Murdoch Acting GM, Extension 4490**
- Andrew Grice Vacation ~ Cari Vanderperk, Acting Director, Ext. 3250.**

## September 15

## September 16

# September 17, 2018 - September 23, 2018

September 2018

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October 2018

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## September 17

- Nancy Physio 8:00am**
- 8:00am - 9:00am Quality Time - Rom D'Angelo** (Dan's Office) - McKinnon, Dan
- 9:00am - 9:30am Travel Time**
- 9:30am - 1:00pm Public Works Committee (All Directors Must Attend)** (Council Chambers - City Hall)
- 2:30pm - 3:00pm Review Gapping** (Dan's Office) - McKinnon, Dan
- 3:00pm - 4:00pm Quality Time - Craig Murdoch** (Dan's Office) - McKinnon, Dan

## September 18

- 8:00am - 10:30am AIMS Project Celebration Breakfast** (Hamilton Public Library 5th Floor Board Room) - Newton, Susan
- 10:00am - 12:00pm Department Management Team ~ BUDGETS**
- 12:00pm - 1:30pm Monthly Lunch with Mike Zegarac** (The Coop Wicked Chicken, 272 King St W, Hamilton) - McKinnon, Dan
- 2:00pm - 3:00pm Autonomous/Electric Vehicle Staff Subcommittee** (GM's Boardroom, City Centre, Suite 320) - McKinnon, Dan
- 3:00pm - 4:30pm Bayfront Beach & Ability to Swim in Harbour** (Board Room 320B, City Centre, Suite 320) - McKinnon, Dan

## September 19

- 8:00am - 9:00am Quality Time - Edward Soldo** (Dan's Office) - McKinnon, Dan
- 9:30am - 4:30pm GIC (Regular)** (Council Chambers) - Paparella, Stephanie
- 11:00am - 12:00pm Appt at Fontbonne bldg**

## September 20

- Nancy Physio 8:00am**
- 9:00am - 6:00pm SLT Off-Site** (Lister Block B05/B06) - Barber, Darlene
- 4:00pm - 5:00pm DARTS Discussion - continued** (Transit Offices or by Phone) - Leishman, Patricia
- 5:00pm - 7:00pm Network Maintenance**

## September 21

- 12:00am Pat Leishman Away**
- Nancy Physio 8:30am**
- 8:00am - 9:00am Quality Time - Gord McGuire** (Dan's office) - McKinnon, Dan
- 9:30am - 10:00am Check in for flight - 9:35 to 10:35**
- 10:00am - 11:00am Important - Discuss the New Hamilton Water Policy on Fire Flow and Development Applications** (Board)
- 11:00am - 11:30am Travel Time**
- 11:30am - 12:00pm Discuss RPWCO** (Dan's Office) - McKinnon, Dan
- 12:30pm - 1:00pm Travel Time**
- 1:00pm - 2:00pm Lunch with Dan and Reuben** (Radius - 151 James St S, Hamilton, ON L8P 2Z5) - Reuben Scholtens
- 2:00pm - 2:30pm Travel Time**
- 2:30pm - 3:30pm Budget Mitigation Options** (Dan's Office) -
- 3:30pm - 4:30pm Catch Up** (Your Office) - Chiappetta, Melissa

## September 22

- Pat Leishman Away**
- 12:00am APTA 2018 Annual Meeting** (Omni Nashville, 250 5th Avenue S, Nashville, TN 37203)

## September 23

- Pat Leishman Away**
- APTA 2018 Annual Meeting** (Omni Nashville, 250 5th Avenue S, Nashville, TN 37203)



# September 24, 2018 - September 30, 2018

September 2018							October 2018							
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## September 24

- ☐ ← 12:00am Pat Leishman Away
- ← APTA 2018 Annual Meeting (Omni Nashville, 250 5th Avenue S, Nashville, TN 37203) →
- ☐ 12:00am Debbie Away - Mark Williams Acting Director, Extension 1857 →
- Andrew Grice Away ~ Cari Vanderperk, Acting Director, ext. 3250
- ☐ 3:00pm - 4:00pm URGENT Conference Call: Mike Zegarac / Craig Murdoch / Rom D'Angelo re Grightmire Arena and Communication Sent to Community (Mike to call Craig at x4990, Rom at x4617) - Zegarac, Mike

## September 25

- ← APTA 2018 Annual Meeting (Omni Nashville, 250 5th Avenue S, Nashville, TN 37203) →
- ☐ ← Debbie Away - Mark Williams Acting Director, Extension 1857 →
- 8:30am - 9:00am (test) - McKinnon, Dan
- 9:00am - 11:00am DLT - Multi-Year Business Plan & Budget (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ↻
- ☐ 9:30am - 1:00pm SLT Working Group Meetings (Room 830, City Hall) - Barber, Darlene

## September 26

- ← 12:00am APTA 2018 Annual Meeting (Omni Nashville, 250 5th Avenue S, Nashville, TN 37203)
- ☐ ← Debbie Away - Mark Williams Acting Director, Extension 1857 →
- 6:00pm RPWCO Fall Meeting (Muskoka - Sherwood Inn) - Hammond, Charlene →
- 9:00am - 12:00pm Craig Murdoch attending -SLT Budgets (Room 830, City Hall) - Barber, Darlene
- 5:00pm - 8:00pm Craig Murdoch Attending - Council (Council Chambers) - Paparella, Stephanie

## September 27

- ☐ ← Debbie Away - Mark Williams Acting Director, Extension 1857 →
- ☐ ← RPWCO Fall Meeting (Muskoka - Sherwood Inn) - Hammond, Charlene →
- 12:00am Dan McKinnon Vacation →
- 9:00am - 12:00pm Rom Attending - SLT (Regular Items) (Room 830, City Hall) - Barber, Darlene
- 12:30pm - 5:00pm EMT Golf (King's Forest)
- 4:00pm - 8:00pm Andrew Grice Attending - RPWCO (Muskoka or County of Simcoe)

## September 28

- ☐ ← 12:00am Debbie Away - Mark Williams Acting Director, Extension 1857
- ☐ ← 3:00pm RPWCO Fall Meeting (Muskoka - Sherwood Inn) - Hammond, Charlene
- ← 12:00am Dan McKinnon Vacation
- 8:30am - 4:30pm RPWCO (Muskoka or County of Simcoe)

## September 29

## September 30



# October 1, 2018 - October 7, 2018

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November 2018						
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## October 1

- 12:00am Nancy Away ~ Kathy Albers Covering →
- 7:30am - 8:00am Travel Time
- 8:00am - 9:00am Employee Appreciation (Mountview Cemetery - 735 Hwy #8 Stoney Creek) - Murdoch, Craig
- 9:00am - 10:00am Travel Time
- 10:00am - 10:30am Indigenous Consultation (Dan's Office) - Murdoch, Craig
- 10:30am - 11:00am SLT September 26th - update (Dan's Office) - McKinnon, Dan
- 11:00am - 12:00pm Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan ☺
- 12:00pm - 1:00pm Multi Year Business Plan (GM's Board Room) - McKinnon, Dan
- 1:30pm - 2:00pm Debbie Dalle Vedove - telephone call to discuss some issues
- 2:00pm - 2:30pm Review SLT Notes - September 27 (Dan's

## October 2

- ← 12:00am Nancy Away ~ Kathy Albers Covering
- 7:00am - 8:00am Employee Appreciation (Gage Park) - Albers, Kathy
- 8:00am - 8:30am Travel Time
- 8:30am - 9:00am Real Estate Circulation Process (Board Room 400B, City Centre, Suite 400) - McKinnon, Dan
- 9:00am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- 9:00am - 9:30am PW DLT - Mentoring Initiative (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan
- 12:00pm - 4:00pm 2018 Engineering Services Annual Luncheon (Hamilton Convention Centre) - Cameron, Diana
- 4:00pm - 5:00pm Review Capital Budget (Hamilton Convention Centre) - McKinnon, Dan

## October 3

- 7:00am - 8:00am Employee Appreciation (Parks West - 501 Shaver Road Ancaster) - Murdoch, Craig
- 8:00am - 9:00am Employee Appreciation (Shaver Yard) - Matthews-Malone, Betty
- 9:00am - 9:30am Travel Time
- 9:30am - 10:00am Call Rebecca Robles
- 10:00am - 11:00am Quality Time - Andrew Grice (Dan's office) - McKinnon, Dan ☺
- 11:00am - 11:30am Travel Time
- 11:30am - 12:00pm Go to Clerk's to sign agreements prior to Truck Pull
- 11:30am - 2:00pm HOLD THE DATE: United Way Truck Pull (In front of City Hall) - Barber, Darlene
- 2:00pm - 4:00pm City/HCA Liaison Committee Meetings (Board Room 320A, City Centre, 77 James Street, Suite 320) - McKinnon, Dan
- 2:00pm - 4:00pm Meet with Anna to discuss Transit Budget

## October 4

- 12:00am Parkade Closed - Oct 4th @ 5:00pm, open October 9th →
- 8:00am - 9:00am EA for Birch Street (GM's Board Room) - McKinnon, Dan
- 9:00am - 10:00am CCF Status Update & Restart (GM's Board Room, City Centre, Suite 320) - McKinnon, Dan
- 10:00am - 11:00am Quality Time - Edward Soldo (Dan's Office) - McKinnon, Dan
- 11:00am - 11:30am Travel Time
- 11:30am - 2:00pm Milestone Service Awards Luncheon - HOLD THE DATE (Courtyard Marriott, Upper James Street Hamilton) -
- 2:00pm - 2:30pm Travel Time
- 2:30pm - 3:30pm Agenda discussion re: Harbour Algae and Blue Green Blooms (400I) - Bainbridge, Mark
- 3:30pm - 4:00pm Travel Time
- 4:00pm - 5:00pm HSR Site Walkthrough (350 Wentworth & 10

## October 5

- ← Parkade Closed - Oct 4th @ 5:00pm, open October 9th →
- Craig Murdoch - Vacation - Cynthia Graham Acting Director
- Debbie Dalle Vedove Away ~ Jason Vander Heide, Acting Director, Extension 2390
- 8:00am - 8:30am Agenda Off-Site DLT Planning Meeting (Dan's Office) - McKinnon, Dan
- 8:30am - 9:00am Travel Time
- 9:00am - 12:00pm SLT Budgets (Room 830, City Hall) - Barber, Darlene
- 12:00pm - 4:30pm Dan McKinnon 1/2 day vacation

## October 6

- ← Parkade Closed - Oct 4th @ 5:00pm, open October 9th →

## October 7

- ← Parkade Closed - Oct 4th @ 5:00pm, open October 9th →

# October 8, 2018 - October 14, 2018

October 2018

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November 2018

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## October 8

- ← 12:00am Parkade Closed - Oct 4th @ 5:00pm, open October 9th
- ~ Thanksgiving Day ~ ☺

## October 9

- 12:00am Andrew Grice - Vacation - Nick Acting 1474 →
- 12:00am Pat Leishman Vacation →
- Nancy Wunderlich Vacation ~ Laura Keddie Covering
- 8:00am - 9:00am Monthly Coffee Catch Up Meetings with Jason Thorne (La Prep Café – David Braley Health Sciences Building –
- 9:00am - 12:00pm Department Leadership Team (DLT) BUDGET - Tax Capital & Rate Budget (Board Room 400A, Hamilton City
- 1:00pm - 1:15pm Paul - MOE - Central Composting Facility (Conference Call - Dan to call Paul at 905-521-7726) - McKinnon,
- 2:00pm - 2:30pm Quality Time - Jasmine Graham (Dan's Office) - McKinnon, Dan ☺
- 2:30pm - 3:00pm Review Budget Presentation (Dan's office) - McKinnon, Dan
- 3:00pm - 4:00pm Red Hill/Linc Discussion (Suite 320, Meeting Room 320B) - McKinnon, Dan ☺
- 4:00pm - 4:30pm Review Budget Presentation (Dan's office) -

## October 10

- ← Andrew Grice - Vacation - Nick Acting 1474 →
- ← Pat Leishman Vacation →
- 12:00am Craig Murdoch Vacation - Emil Prpic, Acting Director, Extension 4203 →
- 7:00am - 8:00am Staff Appreciation: District North (330 Wentworth Street) - Soldo, Edward
- 8:30am - 9:00am Travel
- 9:00am - 12:00pm SLT Budgets - Transit / LRT (Room 830, City Hall) - Barber, Darlene
- 12:00pm - 12:30pm Travel Time
- 2:30pm - 3:30pm Quality Time - Lora Fontana (Dan's Office, City Centre, Suite 320) - McKinnon, Dan

## October 11

- ← Andrew Grice - Vacation - Nick Acting 1474 →
- ← Pat Leishman Vacation →
- ← Craig Murdoch Vacation - Emil Prpic, Acting Director, Extension 4203 →
- Loris' birthday ☺
- 7:00am - 8:00am Dan McKinnon visiting Dundas Yard for
- 8:00am - 9:00am Travel Time
- 9:00am - 12:00pm SLT (Room 830, City Hall) - Barber, Darlene
- 9:00am - 9:45am Ward Captain Training (Room 830) - Fallis, Tony
- 10:00am - 10:15am SLT - Meet n Greet - Edward Soldo (Room
- 12:00pm - 12:15pm Mike Zegarac / Dan McKinnon - review
- 12:30pm - 1:00pm Travel Time
- 1:00pm - 2:00pm Ivey Leadership Program - Rom D'Angelo
- 2:00pm - 3:00pm Quality Time - Rom D'Angelo (Dan's Office) -
- 3:00pm - 4:00pm Nancy - Review Items
- 5:00pm - 7:00pm FYI ~ Network Maintenance Night ☺

## October 12

- ← 12:00am Andrew Grice - Vacation - Nick Acting 1474
- ← 12:00am Pat Leishman Vacation
- ← Craig Murdoch Vacation - Emil Prpic, Acting Director, Extension 4203 →
- 8:00am - 8:30am Dan McKinnon visiting Woodward for Employee Appreciation Month (700 Woodward - Maintenance
- 8:30am - 9:00am Dan McKinnon visiting Woodward for Employee Appreciation Month (700 Woodward - Admin Building -
- 9:00am - 9:30am Dan McKinnon visiting Woodward for Employee Appreciation Month (700 Woodward - WAS Building -
- 9:30am - 10:00am Dan McKinnon visiting Woodward for
- 10:00am - 10:30am Travel Time
- 11:00am - 12:30pm Discuss: Backflow Prevention Program
- 1:00pm - 2:30pm Hamilton Youth In Construction Program -
- 2:30pm - 3:30pm Quality Time - Debbie Dalle Vedove (Dan's
- 4:00pm - 5:00pm Grightmire Arena Project Update (GM's Board

## October 13

- ← 12:00am Craig Murdoch Vacation - Emil Prpic, Acting Director, Extension 4203

## October 14



# October 15, 2018 - October 21, 2018

October 2018						
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November 2018						
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## October 15

- **7:30am - 8:30am Dan McKinnon visiting Stoney Creek Yard for Employee Appreciation Month** (911 Arvin Avenue, Stoney Creek) -
- **8:30am - 9:00am Travel Time**
- **9:00am - 10:00am Quality Time - Melissa Chiappetta** (Dan's Office) - McKinnon, Dan ☺
- **10:00am - 11:00am Employee Appreciation** (Suite 400 A) - Murdoch, Craig
- **11:00am - 3:00pm Dan Not Attending - Engineering Luncheon** (Carmen's Banquet, Stone Church Road) - McKinnon, Dan
- **11:30am - 12:00pm Review Gapping** (Dan's Office) - McKinnon, Dan ☺
- **1:00pm - 1:30pm Travel Time**
- **1:30pm - 2:30pm Eye clinic Nash road**
- **2:00pm - 3:00pm Look for otter box**
- **2:30pm - 4:30pm No Meetings**
- **5:00pm - 7:00pm Korean bbq**

## October 16

- **7:00am - 8:00am Employee Appreciation Event** (Jones Road Yard)
- **7:00am - 8:00am FW: Employee Appreciation** (Parks East - 349 Jones Road E, Stoney Creek) - Murdoch, Craig
- **8:00am - 8:30am Travel Time**
- **8:30am - 9:00am Stop by Tina's Desk to Sign Agreements**
- **9:00am - 12:00pm Department Leadership Team (DLT)** (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- **9:00am - 12:00pm Special Council Meeting** (Council Chamber) - Pilon, Janet
- **9:00am - 10:00am PWDLT - Asset Management Review Launch** (77 James St North, Suite 400, Meeting Room 400A) - McKinnon,
- **10:00am - 11:00am PW DLT - Customer Service Strategy and Feedback** (Board Room 400A, Hamilton City Centre, Suite 400) -
- **1:00pm - 2:00pm Infraspac - City of Laval Trade Mission** (Board Room 320B, Hamilton City Centre, 77 James Steet North, Suite 320)
- **2:30pm - 3:30pm Smart City and Digital Transformation** (Dan's

## October 17

- **7:00am - 8:00am Employee Appreciation** (Chedoke Yard 161 Studholme Ave) - Murdoch, Craig
- **8:00am - 9:30am SouthwestLynx Discussion - Hamilton** (Chagall's - Sheraton Hotel - 116 King Street W, Hamilton L8P 4V3) - Peter Crockett
- **9:30am - 10:30am Dave Hamber** (Jackson Square)
- **10:00am - 3:30pm EFFM Lunch** (Tim Horton's Field)
- **10:30am - 11:00am Travel Time**
- **11:00am - 12:00pm Rationalization of Services Meeting with Dan** (320B) - Leishman, Patricia
- **12:00pm - 3:00pm FW: 2018 Employee & Retiree Appreciation Luncheon** (King's Forest - 100 Greenhill Avenue Hamilton) - Gudgeon, Chelsie
- **3:00pm - 4:30pm No Meetings**

## October 18

- **8:00am - 12:00pm Corporate Leadership Team (CLT) Meeting** (Courtyard Marriott Upper James, Lancaster Rooms A/B, 1224 Upper James Street, Hamilton) - Office of the City Manager
- **12:00pm - 1:00pm Travel Time & Lunch**
- **1:00pm - 2:30pm Org Structure** (Board Room 320B, City Centre, Suite 320) - McKinnon, Dan
- **2:30pm - 3:00pm Travel Time**
- **3:00pm - 4:00pm Discuss: AODA Motion** (City Hall - Room 171) - D'Angelo, Rom
- **4:00pm - 4:30pm Travel Time**
- **4:30pm - 5:30pm Grightmire w/ PW GM.** (Grightmire Arena (35 Market Street, Dundas)) - Gargarello, Sam
- **5:00pm - 7:00pm Network Maintenance**

## October 19

- **9:00am - 12:00pm SLT Budgets (Tax Capital Disussion)** (Room 830, City Hall) - Barber, Darlene
- **9:00am - 10:00am Employee Appreciation** (Suite 400, Room 400 F) - Murdoch, Craig
- **11:30am - 2:00pm Annual Recognition/Milestone Service Award Luncheon** (The Waterfront Banquet & Conference Centre - 555 Bay St N) - Keddie, Laura
- **2:00pm - 5:00pm Dan McKinnon 1/2 day vacation**

## October 20

## October 21



# October 22, 2018 - October 28, 2018

October 2018							November 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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## October 22

- **Dan Working Election - Gord McGuire Acting**
- **Nancy Wunderlich Election ~ Laura Keddie Covering**

## October 23

- **7:00am - 8:00am Employee Appreciation** (Rymal Road - Parks South - 308 Rymal Road East) - Murdoch, Craig
- **7:00am - 8:00am Employee Appreciation Event** (Rymal Road Yard) - Matthews-Malone, Betty
- **8:00am - 8:30am Travel Time**
- **8:30am - 4:30pm DLT Planning Meeting** (Forestry Yard, 1301 Upper Ottawa, Training Room) - McKinnon, Dan
- **5:00pm - 6:00pm L and M**

## October 24

- ◀ **12:00am Rom D'Angelo Away ~ Jack Sheen, Acting Director, Extension 4593** →
- **Dan McKinnon Vacation - Gord McGuire Acting GM, Extension 2439**

## October 25

- ◀ **12:00am Rom D'Angelo Away ~ Jack Sheen, Acting Director, Extension 4593** →
- ◀ **12:00am Nancy Wunderlich STD ~ Kathy Albers Covering** →
- ◌ **Andrea's Birthday** ☺
- **4:00am - 11:00am Employee Appreciation events at Transit** (Coffee & timbits will be provided for ALL employees in the drivers)
- **7:30am - 9:30am Hamilton Chamber of Commerce's City Manager's Breakfast** (Sheridan Hotel Hamilton, 116 King Street W,
- **9:30am - 10:00am Travel Time**
- **10:00am - 1:00pm SLT** (Room 830, City Hall) - Barber, Darlene
- **1:00pm - 1:30pm Social Procurement Briefing** (City Hall - Room
- **2:30pm - 3:00pm Travel**
- **3:00pm - 4:00pm PW EMT 2 week Check In Meeting** (GM's
- **4:00pm - 4:30pm Caliber Communications - Security Platform**
- **5:00pm - 6:00pm Travel Time**
- **6:00pm - 8:00pm Mum Show** (Gage Park Greenhouse)

## October 26

- ◀ **12:00am Rom D'Angelo Away ~ Jack Sheen, Acting Director, Extension 4593**
- ◀ **12:00am Nancy Wunderlich STD ~ Kathy Albers Covering**
- **7:00am - 8:00am Employee Appreciation - Waste Collections** (1579 Burlington Street) - Murdoch, Craig
- **8:00am - 8:30am Travel Time**
- **8:30am - 9:00am Upper Centennial : Discuss Potential Claims for Trunk Sewer Project** (City Hall - Room 222) - McGuire, Gord
- **9:00am - 2:00pm SLT Budgets** (Room 830, City Hall) - Barber, Darlene
- **2:00pm - 4:30pm Off Site - No Meetings**
- **3:30pm - 4:30pm McChesney**

## October 27

## October 28

# October 29, 2018 - November 4, 2018

October 2018

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November 2018

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## October 29

12:00am Nancy Wunderlich Vacation ~ Rebeka Eisbrenner Covering →

- 8:30am - 9:00am Travel Time
- 9:00am - 12:30pm Workplace Mental Health Leadership Certificate Program (Boardroom B, Human Resources, 120 King St. West, 9th floor) - Rocci, Angela
- 12:30pm - 1:30pm Luncheon Meeting with Eric Zvaniga (Wendel Clark's, 28 James Street North, Hamilton) - McKinnon, Dan
- 1:30pm - 4:00pm PW EMT Dry Run (MR - City Centre - 4th Floor - 400 A (Seats 20)) - Chiappetta, Melissa
- 4:00pm - 4:30pm EOC (Dan's Office) - McKinnon, Dan
- 4:30pm - 5:00pm Staffing Discussion (Dan's Office) - Leishman, Patricia

## October 30

← 12:00am Nancy Wunderlich Vacation ~ Rebeka Eisbrenner Covering

- 8:00am - 8:30am Dan McKinnon visiting Wentworth for Employee Appreciation Month (330 Wentworth - CSCO & WD &
- 8:30am - 9:00am Travel Time
- 9:00am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- 9:00am - 9:30am PWDLT - Real Estate Update (Boardroom 400A, City Centre, Suite 400) - McKinnon, Dan
- 12:00pm - 1:00pm Fill Out Agenda for QT with Mike and Nancy will send on Wednesday. (Agenda Attached)
- 2:00pm - 3:00pm Storm Water (Board Room 320B, City Centre, Suite 320) - McKinnon, Dan
- 3:00pm - 4:30pm DARTS Contract Review Update (Board Room
- 4:30pm - 5:00pm Travel Time
- 5:00pm - 7:00pm FW: Hold for Dinner (Radius) - Dalle Vedove,

## October 31

- 7:00am - 8:00am NANCY PICKING UP THE POT LUCK FOOD TO DONATE FROM DAN AND NANCY - Dan will just owe
- 8:00am - 9:00am Employee Appreciation (Woodland Cemetery, ) - Murdoch, Craig
- 9:00am - 9:30am Travel Time
- 9:30am - 11:00am SLT Working Group Meetings (Room 830, City Hall) - Barber, Darlene
- 9:30am - 10:30am Employee Appreciation Event - Traffic (Traffic Operations Centre) - Soldo, Edward
- 10:00am - 11:00am Employee Appreciation (Room 400 A) - Murdoch, Craig
- 10:15am - 12:15pm SLT Working Group G&ED re: Wastewater Treatment Plant and Growth (Room 830) - McMullen, Brian
- 11:30am - 12:00pm Travel Time
- 12:00pm - 1:30pm Employee Appreciation & Halloween Potluck
- 2:30pm - 3:30pm To Discuss Internationally Trained

## November 1

12:00am Acting City Manager - as required →

12:00am Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →

- 8:00am - 12:00pm Corporate Extended Management Team (EMT) Meeting (Hamilton Convention Centre by Carmen's - Chedoke Rooms ABC) - McKinnon, Dan
- 8:00am - 9:00am Snow tires
- 12:00pm - 1:00pm Call Mel
- 12:00pm - 12:30pm Travel Time
- 1:00pm - 2:00pm Quality Time - Mike Zegarac (City Manager's Office) - McKinnon, Dan
- 2:00pm - 2:30pm Travel Time
- 2:30pm - 3:30pm Quality Time - Gord McGuire (Dan's office) - McKinnon, Dan ☺
- 3:30pm - 4:30pm MUST ATTEND - CCF - Strategies Going Forward (Board Room 400F, City Centre, 77 James Street North,

## November 2

- ← Acting City Manager - as required →
- ← Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →
- Dan McKinnon Vacation

## November 3

- ← Acting City Manager - as required →
- ← Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →

## November 4

- ← Acting City Manager - as required →
- ← Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →



# November 5, 2018 - November 11, 2018

November 2018

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December 2018

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## November 5

- ← Acting City Manager - as required →
- ← Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →
- 12:00am Andrew Grice Conference ~ Mark Bainbridge Acting Director, Extension 5929 →
- Dan McKinnon Vacation
- 8:00am - 8:30am FYI: PTIF & MTO Meetings Today

## November 6

- ← Acting City Manager - as required →
- ← Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →
- ← Andrew Grice Conference ~ Mark Bainbridge Acting Director, Extension 5929 →
- 8:00am - 12:00pm Save the Date - Public Works EMT (Michelangelo's Event & Conference Centre - 1555 Upper Ottawa Street) - McKinnon, Dan
- 12:00pm - 1:00pm Public Works EMT - Lunch (Michelangelo's Event & Conference Centre - 1555 Upper Ottawa Street) - McKinnon, Dan
- 1:00pm - 1:30pm Travel Time
- 1:30pm - 2:30pm Mentoring Meeting with Bora Acun (GM's Boardroom - 320-77 James Street North) - McKinnon, Dan
- 2:30pm - 3:00pm Travel Time
- 3:00pm - 4:00pm Compost Facility (City Hall - 71 Main Street West, Room 718) - McKinnon, Dan

## November 7

- ← Acting City Manager - as required →
- ← Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →
- ← Andrew Grice Conference ~ Mark Bainbridge Acting Director, Extension 5929 →
- 8:00am - 8:30am Travel Time
- 8:45am - 11:45am City Exercise (1227 Stonechurch Rd E - EOC) - Verhaeghe, Connie
- 12:00pm - 12:30pm Travel Time
- 12:30pm - 2:30pm LAMP Project Completion Lunch (Dundurn Castle Coach House - 610 York Blvd) - Field, Mike
- 2:00pm - 4:00pm FUS Transition (Room 718, 7th Floor, City Hall) - Lalli, Robert
- 4:15pm - 5:15pm Grightmire (Meeting Room 193 City Hall) - Hachey, Ola

## November 8

- ← Acting City Manager - as required →
- ← Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281 →
- ← Andrew Grice Conference ~ Mark Bainbridge Acting Director, Extension 5929 →
- Nancy Wunderlich Away ~ Kathy Albers Covering, Extension 5386
- 8:00am - 9:00am Quality Time - Rom D'Angelo (Dan's Office) - McKinnon, Dan ☺
- 9:00am - 9:30am Travel Time
- 9:30am - 2:00pm SLT (Room 830, City Hall) - Barber, Darlene
- 10:45am - 11:15am Ward Captains Election Day Debriefing (Room 830, City Hall) - Barber, Darlene
- 3:00pm - 4:00pm Grightmire Arena Update - User Groups (Dundas Town Hall, 60 Main St, Council Chambers)
- 5:00pm - 7:00pm FYI ~ Network Maintenance Night ☺

## November 9

- ← Acting City Manager - as required →
- 12:00am Jason Thorne Away ~ Steve Robichaud, Acting General Manager, Ext. 4281
- 12:00am Andrew Grice Conference ~ Mark Bainbridge Acting Director, Extension 5929
- Dan McKinnon Vacation ~ Craig Murdoch Acting M, Extension 4490
- Edward Soldo Away ~ Bob Paul, Acting Director, Extension 5386
- Gord McGuire Away ~ Susan Jacob Acting Director, Extension 2621

## November 10

- ← Acting City Manager - as required →

## November 11

- ← Acting City Manager - as required →



# November 12, 2018 - November 18, 2018

November 2018

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December 2018

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## November 12

- ← Acting City Manager - as required →
- ← 12:00am Rom D'Angelo Away ~ Delfina Duarte, Acting Director, Extension 6627 →
- Edward Soldo Vacation - Bob Marques Acting**
- Nancy Wunderlich Vacation ~ Rebeka Eisbrenner Covering**
- 8:00am - 9:00am Quality Time - Debbie Dalle Vedove (Dan's Office) - McKinnon, Dan ☺
- 9:00am - 12:30pm Workplace Mental Health Leadership Certificate Program (Boardroom B, Human Resources, 120 King St.
- 12:30pm - 1:00pm Travel Time
- 1:00pm - 2:00pm Quality Time - Andrew Grice (Dan's office) - McKinnon, Dan ☺
- 2:00pm - 2:30pm Biodiversity Plan for Hamilton (77 James St N,
- 2:30pm - 3:30pm Continuous Improvement Touch Point re.
- 3:30pm - 4:30pm EAM Update (320B) - Leishman, Patricia
- 4:30pm - 4:45pm Telephone Call: Mike Zegarac / Dan

## November 13

- ← Acting City Manager - as required →
- ← Rom D'Angelo Away ~ Delfina Duarte, Acting Director, Extension 6627 →
- 8:30am - 9:00am No Meetings
- 9:00am - 10:00am Asset Manager Interview - Erika Waite (77 James Street North - Suite 320B) - McGuire, Gord ☺
- 10:00am - 11:00am Post Interview Discussion - Erika Waite (320B) - McGuire, Gord ☺
- 12:20pm - 12:30pm 12:20 pm-12:30 pm - Our Future Hamilton Summit - provide closing remarks on behalf of Interim City
- 1:15pm - 1:30pm Photo: Dan McKinnon & Kevin Nicol (Dan's
- 2:00pm - 2:30pm URGENT - Mike Zegarac / Dan McKinnon /
- 2:45pm - 3:00pm Picture for City Managers Award (Meet in
- 3:00pm - 4:00pm Asset Manager Interview - Tara Gudgeon (77
- 4:00pm - 5:00pm Post Interview Discussion - Tara Gudgeon
- 4:30pm - 5:00pm CCF Call (Dan's Office)

## November 14

- ← Acting City Manager - as required →
- ← Rom D'Angelo Away ~ Delfina Duarte, Acting Director, Extension 6627 →
- 8:30am - 9:00am Travel Time
- 9:00am - 11:30am Emergency Management Symposium (Marquis Gardens, 1050 Rymal Road East) - McKinnon, Dan
- 11:30am - 12:30pm Travel Time
- 12:30pm - 2:00pm Capital Budget Buckets (Dan's Office) - McKinnon, Dan
- 2:00pm - 3:00pm Quality Time - Craig Murdoch (Dan's Office) - McKinnon, Dan ☺
- 3:30pm - 4:30pm Metrolinx - Implementing the 2041 Regional Transportation Plan (Board Room 320B, City Centre, Suite 320) - McKinnon, Dan
- 4:30pm - 5:30pm Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan ☺

## November 15

- ← Acting City Manager - as required →
- ← Rom D'Angelo Away ~ Delfina Duarte, Acting Director, Extension 6627 →
- 8:00am - 4:30pm COUNCIL ORIENTATION SESSION (DAVID BRAYLEY HEALTH SCIENCES CENTRE) - Pilon, Janet
- 12:00pm - 12:15pm Sheldon Albrecht - Post Interview Meeting (Conf Call?) - Gulabsingh, Andre
- 5:00pm - 6:00pm Drop by jenns

## November 16

- ← Acting City Manager - as required →
- ← 12:00am Rom D'Angelo Away ~ Delfina Duarte, Acting Director, Extension 6627 →
- ← 12:00am Gord McGuire Away ~ Susan Jacob, Acting Director 2439 →
- Edward Soldo - Vacation - Bob Paul Acting**
- 8:30am - 4:30pm COUNCIL ORIENTATION SESSION (DUNDURN CASTLE) - Pilon, Janet
- 10:30am - 11:30am Council Reports (Dan 's Office) - McKinnon, Dan
- 2:00pm - 2:30pm Council Reports (Dan's Office) - McKinnon, Dan

## November 17

- ← Acting City Manager - as required →
- ← Gord McGuire Away ~ Susan Jacob, Acting Director 2439 →

## November 18

- ← Acting City Manager - as required →
- ← Gord McGuire Away ~ Susan Jacob, Acting Director 2439 →

# November 19, 2018 - November 25, 2018

November 2018							December 2018						
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## November 19

- ← Acting City Manager - as required →
- ← Gord McGuire Away ~ Susan Jacob, Acting Director 2439 →
- 12:00am Debbie Dalle Vedove Away (CUTA) ~ . Dennis Guy, Acting Director of Transit, Extension 1858
- 8:00am - 10:30am Breakfast Meeting (Chagall's, Sheraton Hamilton, 116 King St W) - McKinnon, Dan
- 10:30am - 11:00am Travel Time
- 11:00am - 11:30am Picture with Nominated Team Group City Manager's Award for Ralph the Dog (Gage park) - Albers, Kathy
- 11:30am - 12:00pm Travel Time
- 12:00pm - 4:00pm World Toilet Day Event (Hamilton Museum of Steam and Technology)
- 4:00pm - 4:30pm Discussion re Public Works Matters (Ancaster) (Ancaster Office) - Ferguson, Lloyd

## November 20

- ← Acting City Manager - as required →
- ← Gord McGuire Away ~ Susan Jacob, Acting Director 2439 →
- ← Debbie Dalle Vedove Away (CUTA) ~ . Dennis Guy, Acting Director of Transit, Extension 1858 →
- Dan McKinnon Acting GM today ~ Mike Zegarac Away
- 8:00am - 9:00am Mountain Hyundai
- 9:00am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan
- 9:00am - 10:00am PWDLT - Asset Management Review Launch (77 James St North, Suite 400, Meeting Room 400A) - McKinnon,
- 12:00pm - 12:30pm Travel Time
- 12:30pm - 1:30pm Lunch with Paul Johnson (Anchor Bar, Jackson Square) - McKinnon, Dan
- 1:30pm - 2:00pm Travel Time
- 2:00pm - 3:00pm Meeting with Bora Acun (GM's Board Room,
- 3:00pm - 4:00pm Roads Construction Value for Money Audit

## November 21

- ← Acting City Manager - as required →
- ← Gord McGuire Away ~ Susan Jacob, Acting Director 2439 →
- 12:00am Debbie Dalle Vedove Away (CUTA) ~ . Dennis Guy, Acting Director of Transit, Extension 1858
- 8:00am - 8:30am Picture for the City Manager's Award with GM (Gore Park) - Albers, Kathy
- 8:30am - 10:30am Transportation Steering Committee (Board Room 320A, City Centre, Suite 320) - McKinnon, Dan
- 10:30am - 12:00pm Partnership Agreement between PW and
- 12:00pm - 1:30pm Client meeting (Nique Restaurant, 30 Vine St,
- 1:30pm - 2:30pm Hasselman
- 1:30pm - 2:00pm Travel Time
- 2:00pm - 3:00pm City of Hamilton / Hamilton Youth In
- 3:00pm - 3:30pm Review Reports
- 3:30pm - 4:00pm Pre-Meeting for the Algae Meeting set for
- 4:30pm - 5:30pm Donna

## November 22

- ← Acting City Manager - as required →
- ← Gord McGuire Away ~ Susan Jacob, Acting Director 2439 →
- Sign Agreements - Tina's Desk, Clerks
- 8:00am - 9:00am Monthly Coffee Catch Up Meetings with Jason Thorne (La Prep Café - David Braley Health Sciences Building -
- 9:00am - 12:00pm SLT (Room 830, City Hall) - Barber, Darlene
- 9:00am - 9:30am Annual Emergency Management Compliance update (city hall room 830) - Verhaeghe, Connie
- 12:00pm - 12:30pm Travel Time
- 12:30pm - 2:00pm Luncheon Meeting with Phil Sidhwa &
- 2:00pm - 2:30pm Travel Time
- 2:30pm - 3:00pm To Discuss Staff Implications (GM Boardroom)
- 3:00pm - 4:00pm Quality Time - Edward Soldo (Dan's Office) -
- 4:00pm - 4:30pm Review/Approve PAD - Colin Vidler
- 4:30pm - 5:30pm Andrew chedoke meeting
- 5:00pm - 7:00pm Network Maintenance

## November 23

- ← Acting City Manager - as required →
- 12:00am Gord McGuire Away ~ Susan Jacob, Acting Director 2439
- Edward Soldo Vacation, Bob Paul Acting Director, Ext. 7641
- Pat Leishman Vacation
- Rom D'Angelo Away ~ Rob Gatto, Acting Director, Extension 5448
- 9:00am - 12:00pm Special SLT (meet with newly elected councillors + Cannabis Report) (Room 830, City Hall) - Barber,
- 12:00pm - 12:30pm Travel Time
- 12:30pm - 1:30pm Lunch with Craig Murdoch (Mesa, 255 James St N, ) - McKinnon, Dan
- 1:30pm - 2:00pm Travel Time
- 2:00pm - 3:00pm Quality Time - Melissa Chiappetta (Dan's
- 3:00pm - 4:00pm Quality Time & Review Gapping (Dan's Office) -
- 3:30pm - 3:45pm conversation on Vendor Dispute (telephone) -

## November 24

- ← Acting City Manager - as required →

## November 25

- ← Acting City Manager - as required →



# November 26, 2018 - December 2, 2018

November 2018

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December 2018

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## November 26

- ← Acting City Manager - as required →
- 12:00am Nancy Wunderlich Vacation ~ Laura Keddie Covering →
- Craig Murdoch Away ~ Cynthia Graham, Acting Director, Extension 2337
- 8:00am - 9:00am EAM Update (Board Room 320B, City Centre, Suite 320) - McKinnon, Dan
- 9:00am - 10:00am No Meetings
- 10:00am - 11:30am Union Gas Video Shoot ( 700 Woodward -
- 11:30am - 12:30pm Paul Widmeyer
- 11:30am - 12:00pm Travel Time
- 12:00pm - 1:30pm HW Budget Review (Hambgr - 49 King
- 1:30pm - 2:00pm Travel Time
- 2:00pm - 3:00pm Quality Time - Mike Zegarac (City Manager's
- 3:00pm - 3:30pm Travel Time
- 3:30pm - 4:30pm Next Steps on RHV (NOTE CHANGE OF VENUE:

## November 27

- ← Acting City Manager - as required →
- ← Nancy Wunderlich Vacation ~ Laura Keddie Covering →
- 8:00am - 9:00am MSF Scope Updates (City Centre, Suite 400, Room 400A) - Dalle Vedove, Debbie
- 9:00am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- 12:00pm - 1:00pm No Meetings
- 1:00pm - 4:30pm Site visits (Meet At Dan's Office) - McKinnon, Dan

## November 28

- ← Acting City Manager - as required →
- ← Nancy Wunderlich Vacation ~ Laura Keddie Covering →
- 8:30am - 9:30am Cornerstone Talent Management Software (City Hall, Room 222) - Lafferty, Cheryl
- 9:30am - 12:30pm Growth & Economic Development SLT Working Group (Room 830, City Hall) - Wunderlich, Nancy
- 12:30pm - 3:00pm Special SLT Meeting (Room 830, 8th Floor, City Hall) - Zegarac, Mike
- 1:00pm - 3:00pm Surprise Retirement - Alison Morrison (Not later than 1:15 for the surprise - 2nd Floor Forecourt, City Hall)
- 3:00pm - 3:30pm Travel Time
- 3:30pm - 4:00pm Vendor Dispute (City Hall - 71 - Main Street West - 1st Floor - Room 140 ) - Williams, Dianne

## November 29

- ← Acting City Manager - as required →
- ← Nancy Wunderlich Vacation ~ Laura Keddie Covering →
- Tracey's birthday ☺
- 8:00am - 9:00am Quality Time - Gord McGuire (Lister Block - 5th Floor Meeting Room 554) - McKinnon, Dan ☺
- 9:00am - 10:30am COH / HUC Quarterly Meeting (Lister Block - 28 James St N - Room 554 (5th Floor)) - D'Angelo, Rom
- 10:30am - 11:00am Telephone conversation re Cambridge Landscaping - Wm Connell Park - Murdoch, Craig
- 10:30am - 11:00am Travel Time
- 11:00am - 12:00pm Meeting with Marsha Guy, GFL (Dan
- 12:00pm - 1:00pm Lunch & Catch-Up with Andrea Bazzard (TBD
- 1:00pm - 1:30pm Travel Time
- 1:30pm - 4:30pm Confirmed - Hamilton Harbour Algae & Blue
- 1:30pm - 2:30pm Rom Attending - GIC Agenda Review (For Dec.
- 4:00pm - 7:00pm Mater retirement

## November 30

- 12:00am Acting City Manager - as required
- 12:00am Nancy Wunderlich Vacation ~ Laura Keddie Covering
- Dan McKinnon Vacation ~ Gord McGuire Acting GM
- Kevin's b'day ☺

## December 1

## December 2



# December 3, 2018 - December 9, 2018

December 2018							January 2019						
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## December 3

**Craig Murdoch Away~ Angela Storey, Acting Director, Extension 6483**

- 8:00am - 9:00am Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan ☺
- 9:00am - 10:00am Travel Time
- 9:45am - 11:45am Roads North Yard Visit - Terry McCleary (Roads North Yard - 330 Wentworth) - McKinnon, Dan
- 12:00pm - 12:30pm Travel Time
- 12:30pm - 1:30pm Video Shoot - Continuous Improvement Award (6th Floor at City Hall in the Planning - Growth Management
- 1:30pm - 2:00pm Travel Time
- 2:00pm - 3:00pm Quality Time - Lora Fontana (Lora's Office) - McKinnon, Dan
- 3:30pm - 4:00pm A couple items to discuss ... (your office) -
- 4:30pm - 5:00pm Travel Time
- 5:00pm - 8:00pm INAUGURAL Council (Council Chambers) -

## December 4

**Gord McGuire 1/2 vacation (PM) - Dave Lamont**

**Rosa's birthday ☺**

- 7:45am - 9:00am AEGD (Chagall's Restaurant - 116 King St West) - Grice, Andrew
- 9:00am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- 9:00am - 10:30am DLT - Social Procurement (Board Room 400A, Hamilton City Centre, 77 James Street North, Suite 400) - McKinnon, Dan
- 11:00am - 11:30am DLT - SEED Employee Suggestion Program (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan
- 11:30am - 12:00pm DLT - Fleet Maintenance Kaizen (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan
- 1:00pm - 1:45pm Review PADs for Comment (Colin Vidler/Angela Storey/Kara Bunn)

## December 5

**Gord McGuire Vacation - Dave Lamont, Acting Director 4867**

- 8:00am - 9:00am Quality Time - Andrew Grice (Dan's office) - McKinnon, Dan ☺
- 9:00am - 9:30am Travel Time
- 9:30am - 11:00am SLT Work Group - Service Excellence (Room 830) - McMullen, Brian
- 12:00pm - 2:00pm Mel at HC
- 2:00pm - 3:00pm Travel Time
- 3:00pm - 4:00pm EAM Capital Discussion - Prep for Council (Dan's Office) - Leishman, Patricia
- 4:00pm - 4:15pm CEOL of Leadership (Phone call - Brenda to Call Dan's Office) - Jones, Brenda

## December 6

**Gord McGuire 1/2 vacation (AM) - Dave Lamont**

- 8:00am - 9:00am Meeting re: New MSF (City Hall, Room 171, 1st floor) - Dalle Vedove, Debbie
- 9:00am - 9:30am Travel Time
- 9:30am - 4:00pm GIC - 2019 Rate Budget (Council Chambers) - Paparella, Stephanie
- 3:00pm - 4:00pm Meeting on the RHVE (CMO BOARDROOM - 2nd Floor) - Zegarac, Mike

## December 7

**Edward Soldo Vacation ~**

- 8:30am - 9:00am Review PADs - Sam Scarlett/Jeff Speir/ Cynthia Graham
- 9:00am - 9:30am Travel Time
- 9:30am - 4:00pm GIC - 2019 Tax Capital Budget (Council Chambers) - Paparella, Stephanie
- 1:00pm - 2:30pm Special SLT Meeting (convene at 1:00 pm or immediately following the GIC Budget Meeting) (Room 830, 8th Floor, City Hall) - Zegarac, Mike

## December 8

## December 9

# December 10, 2018 - December 16, 2018

December 2018

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January 2019

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## December 10

- **8:00am - 9:00am Quality Time - Debbie Dalle Vedove** (Dan's Office) - McKinnon, Dan ☺
- **9:00am - 9:30am Travel Time**
- **9:30am - 12:30pm Public Works Committee Meeting** (Council Chambers, 2nd Floor, Hamilton City Hall (71 Main Street West)) - Davenport, Alicia
- **12:00pm - 1:15pm Lunch with Gord and Ed**
- **1:30pm - 2:00pm Quality Time - Melissa Chiappetta** (Dan's Office) - McKinnon, Dan ☺
- **2:00pm - 3:00pm Red Hill/Linc Discussion** (Suite 320, Meeting Room 320B) - McKinnon, Dan ☺
- **3:00pm - 4:00pm Hamilton Compost Facility** (Board Room 320B, Hamilton City Centre, 77 James Street North, Suite 320) - McKinnon, Dan
- **4:30pm - 5:30pm FW: Locke Street Bike Lane** (Room 171 @ City Hall) - Bojeski, Cathy

## December 11

- ☺ **Dan C birthday**
- **FYI: EFFM Holiday Luncheon Today** (Copetown Community Centre - 1950 Governors Road, Dundas)
- **Gord McGuire 1/2 vacation (AM) - Dave Lamont**
- **8:30am - 9:00am Travel Time**
- **9:00am - 3:30pm Cutting Edge of Leadership Final Module, Team Project Presentation** (Kings Forest Golf Club, Main Floor, 100 Greenhill Ave, Hamilton) - Jones, Brenda
- **3:30pm - 4:30pm No Meetings**

## December 12

- **8:00am - 8:30am Travel Time**
- **8:30am - 9:30am Coffee with Andrea McKinney** (Country Style, City Hall) - McKinnon, Dan
- **9:30am - 4:30pm GIC (Regular)** (Council Chambers) - Paparella, Stephanie
- **4:30pm - 5:30pm Hamilton Renewable Power Shareholder Annual General Meeting** (Council Chambers) - Paparella, Stephanie

## December 13

- **Gord McGuire 1/2 vacation (PM) - Dave Lamont**
- **8:30am - 10:30am Annual Christmas Cart** (Suite 320 - 77 James Street North) - McGuire, Gord
- **10:30am - 5:00pm DLT Management Meeting**
- **5:00pm - 7:00pm FYI ~ Network Maintenance Night** ☺

## December 14

- ☺ **12:00am Nancy Wunderlich Vacation ~ Laura Keddie Covering**
- ☺ **Edward Soldo Vacation ~**
- **9:30am - 4:30pm GIC - 2019 Tax Capital Budget - CONFIRMED DATE IS REQUIRED** (Council Chambers) - Paparella, Stephanie
- **12:30pm - 1:30pm Coffee - Mike / Jason / Dan (Agenda Included)** (La Prep, 1st Floor, David Braley Health Sciences Centre, McMaster University,, 100 Main St W, Hamilton, ON L8P 1H6) - Zegarac, Mike
- **2:00pm - 3:00pm RED HILL EXPRESSWAY (CMO BOARDROOM)** - Zegarac, Mike

## December 15

- ☺ **Nancy Wunderlich Vacation ~ Laura Keddie Covering**
- **1:30pm - 2:00pm Travel Time** ☺
- **2:00pm - 3:00pm Quality Time ~ Chris & Dan** (City Manager's Office) - McKinnon, Dan ☺
- **3:00pm - 3:30pm Travel Time** ☺

## December 16

- ☺ **Nancy Wunderlich Vacation ~ Laura Keddie Covering**



# December 17, 2018 - December 23, 2018

December 2018

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January 2019

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## December 17

- ← 12:00am Nancy Wunderlich Vacation ~ Laura Keddie Covering
- 12:00am Craig Murdoch Away~ Angela Storey, Acting Director, 905-379-9868 & Colin Vidlor, 905-516-0461 (See attached for dates)
- Edward Soldo Vacation ~ Bob Paul, Acting Director, Extension 7641
- 8:30am - 9:00am Quality Management System Plan (Dan's Office)
- 9:00am - 10:00am Quality Time - Gord McGuire (Dan's office) - McKinnon, Dan ☺
- 10:00am - 12:00pm Chedoke/CCF report discussion with Legal (77 James St N, Suite 320 - Meeting Room 320A) - Grice, Andrew
- 12:00pm - 12:30pm GIC Feedback on DMAF Report (GM)
- 12:30pm - 1:30pm Lean Training (Dan's Office) - Leishman,
- 1:30pm - 2:30pm Meeting with Bora (Dan's Office, Hamilton City)
- 2:30pm - 4:00pm Travel Time
- 4:00pm - 5:00pm Quality Time with Mike Zegarac (City)

## December 18

- ← Craig Murdoch Away~ Angela Storey, Acting Director, 905-379-9868 & Colin Vidlor, 905-516-0461 (See attached for dates)
- 12:00am Nancy Wunderlich Vacation - Rebeka Eisbrenner Covering
- 8:00am - 9:00am 2019 Priorities (GM's Boardroom, Suite 320, City Centre) - Dalle Vedove, Debbie
- 9:00am - 9:30am Red Hill Expressway Discussion (Mayor's Boardroom) - Zegarac, Mike
- 9:30am - 4:30pm Special GIC respecting Cannabis (Council Chambers) - Paparella, Stephanie
- 4:30pm - 5:00pm DARTS GOVERNANCE (CMO BOARDROOM) - Zegarac, Mike

## December 19

- ← Craig Murdoch Away~ Angela Storey, Acting Director, 905-379-9868 & Colin Vidlor, 905-516-0461 (See attached for dates)
- ← Nancy Wunderlich Vacation - Rebeka Eisbrenner Covering
- Dan McKinnon Vacation ~ Edward Soldo, Acting GM
- Gord McGuire Vacation - Dave Lamont Acting Director, Extension 4413
- 9:30am - 2:30pm Edward Soldo Attending as Acting GM Council
- 4:00pm - 8:00pm Joint Christmas Party - Mayor's Office & City Manager's Office (Black Rabbit Social Club - 107 King St E) - Zegarac, Mike

## December 20

- ← Craig Murdoch Away~ Angela Storey, Acting Director, 905-379-9868 & Colin Vidlor, 905-516-0461 (See attached for dates)
- ← Nancy Wunderlich Vacation - Rebeka Eisbrenner Covering
- 12:00am Andrew Grice Vacation - Cari Vanderperk, Acting Director ext 3250
- Gord McGuire Vacation - Dave Lamont Acting Director, Extension 4413
- 8:30am - 9:30am Quality Time - Rom D'Angelo (Dan's Office) - McKinnon, Dan ☺
- 9:30am - 11:00am QT - Nick & Dan (City Centre - Suite 320 - Dan's)
- 11:00am - 12:00pm Review Pads - Kathy Albers, Sam Scarlett,
- 12:00pm - 2:30pm Block Time
- 2:30pm - 3:00pm Interview (with Adam Atkinson CHCH outside)
- 3:00pm - 3:30pm Travel Time
- 3:30pm - 4:30pm Liquidated Damages (50 Main St., Meeting)
- 5:00pm - 7:00pm FYI: Network Maintenance

## December 21

- ← Craig Murdoch Away~ Angela Storey, Acting Director, 905-379-9868 & Colin Vidlor, 905-516-0461 (See attached for dates)
- ← 12:00am Nancy Wunderlich Vacation - Rebeka Eisbrenner Covering
- ← 12:00am Andrew Grice Vacation - Cari Vanderperk, Acting Director ext 3250
- Edward Soldo Vacation ~ Bob Paul, Acting Director, Extension 7641
- 8:30am - 9:30am Conintue QT (Dan & Rom) (Dan's Office) - D'Angelo, Rom
- 9:30am - 10:30am Transit MSF (77 James St N, Suite 320 - Meeting Room 320A) - McKinnon, Dan
- 10:30am - 11:30am Review HR-related E-Mails (See attached)
- 12:00pm - 1:30pm Meet with Dan Chauvin

## December 22

- ← Craig Murdoch Away~ Angela Storey, Acting Director, 905-379-9868 & Colin Vidlor, 905-516-0461 (See attached for dates)
- 10:05am - 11:05am My Blood Donation (35 Stone Church Rd, Ancaster, ON)

## December 23

- ← Craig Murdoch Away~ Angela Storey, Acting Director, 905-379-9868 & Colin Vidlor, 905-516-0461 (See attached for dates)



# December 31, 2018 - January 6, 2019

December 2018

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January 2019

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## December 31

← 12:00am Debbie Dalle Vedove Away ~ Jason VanderHeide, Acting Director of Transit, Extension 2390

■ Holiday Closure

■ New Year's Eve ☺

## January 1

■ ~ New Year's Day ~ ☺

## January 2

← 12:00am Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

■ 11:00am - 12:00pm AEGD Discussion (77 James St N, Suite 320, Meeting Room 320B) - Grice, Andrew

■ 1:00pm - 2:00pm Approve Pads (See names attached)

■ 2:00pm - 4:00pm Final Pad Review - Andrew Grice (Dan's Office) - McKinnon, Dan

## January 3

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

■ 9:00am - 9:30am Discussion re: audit services multiyear work plan (Conference Call) - Brown, Charles

■ 9:30am - 10:30am Requested Gord / Dan Discussion (Dan's Office) - McGuire, Gord

■ 2:00pm - 3:00pm HYIC Discussion (Call Dan on Cell 905-979-8583)

## January 4

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

■ 8:00am - 10:00am Final Pad Review - Rom D'Angelo (Call Dan on Cell for meeting - 905-979-8583) - McKinnon, Dan

■ 10:00am - 11:00am Budget Presentation Review (320B) - Leishman, Patricia

■ 12:30pm - 1:30pm Continuation of Budget Presentation Review (Suite 320 Meeting Room B) - Morello, Raffaella

■ 2:00pm - 4:00pm Final Pad Review - Craig Murdoch (Call Dan on Cell for this meeting - 905-979-8583) - McKinnon, Dan

■ 4:30pm - 5:30pm Jesse Munro at Scotiabank

## January 5

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

## January 6

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

# January 7, 2019 - January 13, 2019

January 2019							February 2019							
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## January 7

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:30am - 10:30am Final Pad Review - Edward Soldo (Dan's Office)
- 11:00am - 11:45am Public Works Committee Agenda Review (for the Jan 14 meeting) (Room 193, 1st Floor, Hamilton City Hall (71 Main Street West)) - Davenport, Alicia
- 12:00pm - 1:00pm PAD Approval (See List attached)
- 1:00pm - 2:00pm Transit MSF - Project Team Meeting (77 James St N, Suite 320 - Meeting Room 320A) - McKinnon, Dan
- 2:00pm - 3:00pm Confidential Agenda (CMO Boardroom) - Hertel, John

## January 8

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:00am - 8:30am Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan ☺
- 9:00am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- 9:00am - 9:30am Darts (Conference Call - Dan to contact Councillor Ferguson at 1-623-466-7524) - McKinnon, Dan
- 9:00am - 9:30am Whistleblower Hotline (City Centre - 400A) - McKinnon, Dan
- 10:00am - 10:30am DLT - Take Home Vehicle Policy" Presentation (Take Home Vehicle Policy" Presentation) -
- 11:00am - 11:30am PWDLT - Open Data Platform (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan
- 12:30pm - 1:30pm Lunch with Dave Alberton (Anchor Bar, Jackson Square) - McKinnon, Dan
- 2:00pm - 3:00pm Quality Time - Craig Murdoch (Dan's Office) -

## January 9

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:30am - 9:30am DMAF Review Prior to Signoff (Brian's Office) - Leishman, Patricia
- 9:30am - 10:00am Travel Time
- 10:00am - 10:30am PAD Approval - John Helka
- 10:30am - 12:00pm Working group to review and update City advertising policy and protocols (City Centre - Room 320A) -
- 12:00pm - 12:30pm Travel Time
- 12:30pm - 1:30pm Quality Time - Rom D'Angelo (Dan's Office) - McKinnon, Dan ☺
- 1:30pm - 2:30pm Harold Reinders call
- 1:30pm - 2:00pm Travel Time
- 2:00pm - 2:30pm Supercrawl Power (Councillor Farr's Office) - Farr, Jason
- 2:30pm - 3:00pm Travel Time

## January 10

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:00am - 9:00am Monthly Coffee Catch Up Meetings with Jason Thorne (La Prep Café - David Braley Health Sciences Building - McMaster University - 1280 Main St. W. - Main Level) - McKinnon, Dan ☺
- 9:00am - 11:30am SLT (Room 830, City Hall) - Barber, Darlene
- 11:00am - 1:00pm Special Growth & Economic Development SLT Working Group (Room 830) - Barber, Darlene
- 1:00pm - 1:30pm Travel Time
- 2:30pm - 3:00pm Travel Time
- 3:00pm - 4:00pm GIC Agenda Review (January 16th agenda) (Mayor's Boardroom) - Paparella, Stephanie
- 4:00pm - 4:30pm Travel Time
- 5:00pm - 7:00pm FYI ~ Network Maintenance Night ☺

## January 11

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:00am - 9:30am Final Pad Review - Gord McGuire (Dan's Office) - McKinnon, Dan
- 9:30am - 10:30am Confidential Discussion (CMO Boardroom) - Graham, Jasmine
- 11:00am - 11:30am Travel Time
- 11:30am - 4:00pm 2018 Corporate Employee Recognition Event
- 4:30pm - 5:30pm Jesse munroe

## January 12

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

## January 13

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →



# January 14, 2019 - January 20, 2019

January 2019						
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February 2019						
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## January 14

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:30am - 9:30am Budget Presentation Review (320B) - Leishman, Patricia
- 9:30am - 12:30pm Public Works Committee Meeting (Council Chambers, 2nd Floor, Hamilton City Hall (71 Main Street West)) - Davenport, Alicia
- 12:30pm - 1:00pm Travel
- 1:00pm - 2:00pm Andrew
- 2:00pm - 3:00pm Quality Time - Melissa Chiappetta (Dan's Office) - McKinnon, Dan
- 3:30pm - 4:30pm Red Hill Valley (GM's Board Room) - McKinnon, Dan

## January 15

← Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:00am - 8:30am Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan
- 8:30am - 9:00am IT Discussion (Dan's Office) - Leishman, Patricia
- 9:00am - 12:00pm GM BluePlan Workshop- Asset Management Plan & Policy. (Board Room 400A, Hamilton City Centre, Suite 400)
- 12:30pm - 1:30pm Rebecca Robles
- 1:30pm - 2:00pm RHVP (GM's Board Room. City Centre, Suite 320) - McKinnon, Dan
- 2:00pm - 3:30pm Review PADS - List Below
- 3:30pm - 4:30pm To discuss Negotiation Strategy for the CCF closing costs (2018 and future) (City Centre - 77 James St. N Suite 400, Room 400 B) - Murdoch, Craig

## January 16

← 12:00am Debbie Dalle Vedove Vacation ~ Jason Vander Heide, Acting Director, Extension 2390 →

- 8:00am - 9:00am Quality Time - Edward Soldo (Dan's Office) - McKinnon, Dan
- 9:30am - 5:00pm General Issues Committee (Regular) (Council Chambers) - Paparella, Stephanie

## January 17

- 8:00am - 9:30am Final Pad Review - Pat Leishman (Dan's Office) - McKinnon, Dan
- 9:30am - 10:30am EAM Update (Dan's Office, City Centre, Suite 320) - McKinnon, Dan
- 10:30am - 11:30am Budget Presentation Review (GM BR) - Leishman, Patricia
- 11:30am - 12:30pm Quality Time - Andrew Grice (Dan's Office) - McKinnon, Dan
- 12:30pm - 1:00pm Travel Time
- 1:00pm - 2:00pm Confidential Discussion: RHVP (City Hall Room 264) - Graham, Jasmine
- 2:00pm - 3:00pm Locke St reconstruction plan (Rm 222) - Wilson, Maureen
- 3:00pm - 4:00pm Stephen Harris
- 3:30pm - 4:00pm DEBRIEF: J.L. Grightmire Market Street Arena
- 4:00pm - 5:00pm DARTS GOVERNANCE (CMO BOARDROOM) -

## January 18

- 8:00am - 9:00am Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan
- 9:00am - 9:30am CLT Chat (Aine to Phone Dan) - Leadbetter, Aine
- 9:30am - 5:00pm GIC Budget - 2019 Tax Operating Overview and Departmental Presentation - TBD (Council Chambers) - Paparella, Stephanie
- 11:00am - 12:00pm EAM Project Procurement Discussion (Suite 320 GM Boardroom) - Leishman, Patricia
- 12:30pm - 12:45pm Speed Limit Report (Dan's Office) - McKinnon, Dan
- 2:00pm - 4:00pm IMPORTANT HOLD - Review of Budget Presentation (Board Room 400A, City Centre, Suite 400) - McKinnon, Dan
- 4:30pm - 4:45pm HYIC Program - Morva Rohani, Uber (Dan McKinnon to call Morva at 1-647-217-7289) - McKinnon, Dan
- 5:00pm - 6:00pm Air Force club

## January 19

## January 20

# January 21, 2019 - January 27, 2019

January 2019

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February 2019

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## January 21

- **8:00am - 8:30am To make a call to Mark Badger CFL** (Dan's office) - Murdoch, Craig
- **9:00am - 9:30am Travel Time**
- **9:30am - 4:30pm GIC - Capital Budget** (Council Chambers) - Paparella, Stephanie
- **4:00pm - 5:00pm RHVP Discussion** (CMO BOARDROOM) - Zegarac, Mike

## January 22

- **Dan McKinnon Vacation - Andrew Grice Acting GM**
- **9:30am - 5:00pm GMs DO NOT NEED TO ATTEND - GIC Budget - 2019 Boards & Agencies** (Council Chambers) - Paparella, Stephanie

## January 23

- **8:00am - 9:00am Travel Time**
- **9:00am - 12:00pm SLT** (CITY HALL - ROOM 830) - Melatti, Rosanna
- **11:30am - 12:30pm Darts** (Councillor's Board Room, City Hall, 2nd Floor) - McKinnon, Dan
- **3:30pm - 4:00pm**
- **3:30pm - 3:45pm HYIC Program - Blue Line** (Dan McKinnon to call Anthony Rizzuto at 905-979-8699) - McKinnon, Dan
- **4:00pm - 4:15pm HYIC Program - Hamilton Cab** (Dan McKinnon to call Jagtar Singh Chahal at 905-975-2408) - McKinnon, Dan
- **5:00pm - 8:00pm Council** (Council Chambers) - Paparella, Stephanie

## January 24

- **Dan McKinnon Vacation - Andrew Grice Acting GM**
- **9:30am - 5:00pm GMs DO NOT NEED TO ATTEND - GIC Budget - 2019 Boards & Agencies** (Council Chambers) - Paparella, Stephanie
- **11:00am - 12:00pm Phone Call - Jas to connect** (Call with Karen Gordon) - Graham, Jasmine

## January 25

- **8:00am - 9:30am No Meetings**
- **9:30am - 5:00pm GIC Budget - 2019 Transit Day** (Council Chambers) - Paparella, Stephanie

## January 26

## January 27



# January 28, 2019 - February 3, 2019

January 2019

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February 2019

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## January 28

- Rom .org proposal to Dan re convo with mike**
- 8:00am - 9:00am Quality Time - Gord McGuire (Agenda Attached)** (Dan to call Gord at Extension 2439) - McKinnon, Dan
- 9:00am - 2:00pm No Meetings - Dan Offsite**
- 2:00pm - 3:00pm Confidential Matter (CMO Boardroom)** - Zegarac, Mike
- 3:00pm - 3:30pm Travel Time**
- 3:30pm - 4:15pm Public Works Committee Agenda Review (for the Feb 4 meeting)** (Room 193, 1st Floor, Hamilton City Hall (71 Main Street West)) - Davenport, Alicia

## January 29

- 8:00am - 9:30am No Meetings**
- 9:30am - 5:00pm GIC Budget - 2019 Departmental Presentation - Public Works Department** (Council Chambers) - Paparella, Stephanie
- 3:00pm - 4:00pm QT - Dan McKinnon & Mike Zegarac** (City Manager's Office) - McKinnon, Dan

## January 30

- 8:00am - 9:00am Grightmlre Arena Update** (Hamilton City Hall - 71 Main Street West - 2nd Floor Room 222) - D'Angelo, Rom
- 9:30am - 5:00pm GIC Budget - 2019 Departmental Presentation - TBD** (Council Chambers) - Paparella, Stephanie
- 1:00pm - 1:30pm PADS**
- 3:00pm - 4:00pm Roads issue update** (City Hall - CMO Boardroom) - Graham, Jasmine

## January 31

- 8:30am - 9:30am RHVP Discussion (CMO OFFICE)** - Zegarac, Mike
- 9:30am - 5:00pm GIC Budget - 2019 Departmental Presentation - TBD** (Council Chambers) - Paparella, Stephanie
- 10:30am - 11:00am Discuss Friends of Aviary Presentation** (Dan's Office) - McKinnon, Dan
- 3:00pm - 4:00pm FW: Confirmed - EAM Project Discussion with Legal and Procurement** (Courthouse (50 Main St. E - 4th floor large meeting room)) - Leishman, Patricia

## February 1

- 12:00am Acting City Manager - as required**
- 8:00am - 12:00pm Corporate Leadership Team (CLT) Meeting** (Courtyard by Marriott, Lancaster Rooms A/B, 1224 Upper James, Hamilton) - Office of the City Manager
- 12:00pm - 12:30pm Travel Time**
- 12:30pm - 1:30pm Quality Time - Debbie** (TBD - Luncheon Meeting) - McKinnon, Dan
- 1:30pm - 2:30pm Travel Time**
- 3:30pm - 4:00pm HYIC** (Dan's Office) - McKinnon, Dan

## February 2

- Acting City Manager - as required**

## February 3

- Acting City Manager - as required**

# February 4, 2019 - February 10, 2019

February 2019

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March 2019

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## February 4

- ← Acting City Manager - as required →
- 12:00am Rom D'Angelo Conference ~ Tom Chessman, Acting Director, Extension 2494
- 8:00am - 9:00am Property beside 2200 Upper James - 23.5 acres for sale or lease (City Hall - Meeting Room 222) - Detmar,
- 9:00am - 9:30am White
- 9:30am - 12:30pm Public Works Committee Meeting (Council Chambers, 2nd Floor, Hamilton City Hall (71 Main Street West)) -
- 12:30pm - 1:00pm Travel Time
- 2:00pm - 3:00pm 50 Main Street Discussion - rebooked (Dan McKinnon's Office, 77 James St, North, Suite 320) - Lisa Weaver
- 3:00pm - 3:30pm Travel Time
- 3:30pm - 4:00pm CS DLT re: Newcomer Mentoring within the City of Hamilton - Dan McKinnon/Sarah Wayland (Room 830) -
- 4:00pm - 5:00pm Work at City Hall
- 5:00pm - 8:00pm RHVP - GIC DEBRIEF (CMO BOARDROOM) -

## February 5

- ← Acting City Manager - as required →
- ← Rom D'Angelo Conference ~ Tom Chessman, Acting Director, Extension 2494
- 8:00am - 8:30am Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan ☺
- 8:30am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- 8:30am - 9:30am PWDLT - EAM Steering Committee Meeting (Board Room 400A, City Centre, Suite 400) - McKinnon, Dan
- 9:30am - 10:00am PWDLT - IT Centralization (Board Room 400A, City Centre, Suite 400) - McKinnon, Dan
- 2:00pm - 3:00pm Quality Time - Andrew Grice (Dan's Office) - McKinnon, Dan
- 3:00pm - 4:00pm 2019 Work Plans (Dan's Office) - McKinnon, Dan

## February 6

- ← Acting City Manager - as required →
- ← Rom D'Angelo Conference ~ Tom Chessman, Acting Director, Extension 2494
- 8:00am - 8:30am Investigation Findings - Transit File (City Hall - City Manager's Boardroom) - Pocop, Betsy
- 8:30am - 9:30am Quality Time - Lora Fontana (City Manager's Board Room) - McKinnon, Dan
- 9:30am - 5:00pm General Issues Committee (Regular) (Council Chambers) - Paparella, Stephanie

## February 7

- ← Acting City Manager - as required →
- ← Rom D'Angelo Conference ~ Tom Chessman, Acting Director, Extension 2494
- 12:00am Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924
- Bert's Birthday ☺
- 11:00am - 12:00pm Mandatory Meeting (Board Room 320A, City Centre, Suite 320) - McKinnon, Dan
- 1:00pm - 2:00pm Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan

## February 8

- ← Acting City Manager - as required →
- ← 12:00am Rom D'Angelo Conference ~ Tom Chessman, Acting Director, Extension 2494
- ← Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924
- Gord McGuire Away ~ Marco Oddi, Acting General Manager, Extension 2387
- 8:45am - 9:00am RHVP Communication Strategy (CMO BOARDROOM or CALL IN) - Zegarac, Mike
- 9:30am - 5:00pm Dan Does Not Need to Attend. - GIC Budget - 2019 Departmental Presentation - TBD (Council Chambers) - Paparella, Stephanie
- 10:00am - 11:00am Review 2018 PADS (See List Attached)
- 11:00am - 12:00pm On-Line - Module 3: Promoting a Mentally Healthy Workplace (Dan's Office)
- 3:00pm - 3:30pm RHVP COMMUNICATION STRATEGY Follow-Up (CMO BOARDROOM or CALL IN) - Zegarac, Mike

## February 9

- ← Acting City Manager - as required →
- ← Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924

## February 10

- ← Acting City Manager - as required →
- ← Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924



# February 11, 2019 - February 17, 2019

February 2019

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March 2019

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## February 11

← Acting City Manager - as required →
← Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924 →
12:00am Andrew Grice Away ~ Cari Vanderperk, Acting Director, Extension 3250 →
12:00am Gord McGuire Away ~ Dave Lamont, Acting General Manager, Extension 4413 →
8:30am - 9:30am Parkway (Red Hill/Linc) Coordination Committee (Suite 320, Meeting Room 320B) - McKinnon, Dan ☺
8:30am - 9:30am Debrief re Draft Report on Grightmire (City
9:30am - 10:30am No Meetings
10:30am - 11:30am Discuss: Dalewood (City Hall - 8th Floor Room
11:30am - 12:00pm Travel Time
12:00pm - 2:00pm Final Pad Review - Debbie Dalle Vedove
1:00pm - 2:00pm MTG MPP Skelly (2000 Garth St., Ste 104) -
3:00pm - 7:00pm Darts Attending - GIC Budget - 2019 Public

## February 12

← Acting City Manager - as required →
← Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924 →
← 12:00am Andrew Grice Away ~ Cari Vanderperk, Acting Director, Extension 3250 →
← 12:00am Gord McGuire Away ~ Dave Lamont, Acting General Manager, Extension 4413 →
8:00am - 9:30am HYIC 2019 Update Meeting (Board Room 320A,
8:00am - 9:30am HYIC 2019 Update Meeting (As per original
10:00am - 10:30am Discuss March 5th DLT (Dan's Office) -
10:30am - 11:00am Travel Time
11:00am - 11:45am Public Works Committee Agenda Review
11:45am - 12:15pm INCLEMENT WEATHER POLICY (CMO
12:00pm - 1:00pm FW: Debrief RE JL Grightmeier Arena,
1:00pm - 1:30pm Travel Time
1:45pm - 2:15pm REDHILL DISCUSSION (CONFERENCE CALL ((dial

## February 13

← Acting City Manager - as required →
← Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924 →
8:00am - 8:30am Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan ☺
9:45am - 10:15am RHVP Motion Status with Mike & Dan (CMO BOARDROOM) - Zegarac, Mike
10:00am - 10:30am Meet Low DSouza (Dan's Office or wherever you will be) - Leishman, Patricia
12:00pm - 12:30pm Golf Operations Transfer (City Hall, MR 171) - Herstek, Chris
1:00pm - 2:00pm 2019 Work Plans (Dan to call Rom -
2:00pm - 3:00pm Quality Time - Rom D'Angelo (Dan to call Rom
3:30pm - 4:30pm Pre-Council IN-CAMERA Debrief (CMO
4:30pm - 5:00pm Travel Time
5:00pm - 8:00pm Council (Council Chambers) - Paparella,

## February 14

← Acting City Manager - as required →
← Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924 →
12:00am Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →
8:00am - 9:00am Dentist
9:00am - 12:00pm
12:00pm - 12:30pm Travel Time
12:30pm - 1:00pm Discuss - EXCLerator Report (Dan to Call Councillor Nann x 2702) - McKinnon, Dan
1:00pm - 1:30pm Travel Time
1:30pm - 5:00pm
5:00pm - 7:00pm FYI ~ Network Maintenance Night ☺

## February 15

← Acting City Manager - as required →
← 12:00am Lora Fontana Away ~ Nenzi Cocca, Acting GM, Extension 3924 →
← Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →
Pat Leishman off this Afternoon
9:00am - 9:30am Travel Time
9:30am - 5:00pm GIC Budget - 2019 Budget Deliberations (Council Chambers) - Paparella, Stephanie
12:00pm - 1:00pm Jackie Washington concert at the library

## February 16

← Acting City Manager - as required →
← Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →

## February 17

← Acting City Manager - as required →
← Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →

# February 18, 2019 - February 24, 2019

February 2019

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March 2019

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## February 18

- ← Acting City Manager - as required →
- ← Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →
- Family Day Holiday ☺

## February 19

- ← Acting City Manager - as required →
- ← Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →
- 8:00am - 8:30am Quality Time - Pat Leishman (Dan's Office) - McKinnon, Dan ☺
- 8:30am - 9:00am Discuss PWEMT Agenda (Board Room 400D, City Centre Suite 400) - McKinnon, Dan
- 9:00am - 12:00pm Department Leadership Team (DLT) (Board Room 400A, Hamilton City Centre, Suite 400) - McKinnon, Dan ☺
- 12:00pm - 1:00pm Quality Time - Debbie (Dan's Office) - McKinnon, Dan
- 1:00pm - 2:00pm STAFFING DISCUSSION: LRT (MIKE ZEGARAC'S OFFICE) - Zegarac, Mike
- 2:00pm - 2:30pm
- 2:30pm - 3:30pm MTG Mayor & City Manager (Mayor's Boardroom) - Eisenberger, Fred
- 3:30pm - 4:30pm Cable 14 Interview (Cable 14 Studio) - Graham,

## February 20

- ← Acting City Manager - as required →
- ← Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →
- 8:30am - 9:00am HYP Executive & GM, PW (City Hall, Room 222) - City of Hamilton Young Professionals
- 9:00am - 9:30am
- 9:30am - 5:00pm General Issues Committee (Regular) (Council Chambers) - Paparella, Stephanie
- 2:00pm - 3:00pm Discuss: Reporting Requirements for Contract Deficiencies to Committee (CMO BOARDROOM) - Zegarac, Mike

## February 21

- ← Acting City Manager - as required →
- ← Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering →
- Nancy W's Birthday
- 8:30am - 10:30am Inter-Departmental Transportation Action Group (ITAG) (Board Room 320A, City Centre, Suite 320) - McKinnon, Dan
- 10:30am - 1:00pm 2019 Work Plan & Final Pad - Debbie Dalle Vedove (Dan's Office) - McKinnon, Dan ☺
- 1:00pm - 1:30pm QMS Workplan and Progress (Dan's Office) - Vargas, Andrea ☺
- 3:30pm - 4:30pm Strategic Energy Discussion (Dan's Office) - McKinnon, Dan
- 4:30pm - 5:30pm Meeting with Stephen Harris (Mulberry Street Coffee House) - McKinnon, Dan
- 5:00pm - 7:00pm FYI: Network Maintenance

## February 22

- ← Acting City Manager - as required →
- ← 12:00am Nancy Wunderlich Away ~ Rebeka Eisbrenner Covering
- 8:30am - 9:00am Year End Draft Variance (Dan's Office) - McKinnon, Dan
- 9:30am - 12:30pm Craig Acting GM Until Dan Arrives - Public Works Committee Meeting (Council Chambers, 2nd Floor,
- 9:30am - 10:30am 50 Main St - Combined Heat and Power Plant
- 12:30pm - 1:00pm
- 1:00pm - 2:00pm 2019 Work Plans - Pat (Dan's Office) - McKinnon, Dan
- 2:00pm - 3:00pm 2019 Work Plans - Craig (Dan's Office) - McKinnon, Dan
- 3:00pm - 3:30pm Travel Time
- 3:30pm - 4:30pm HSR / Digital Screens (City Hall - CMO Boardroom) - Hertel, John

## February 23

- ← Acting City Manager - as required →
- FW: Save the Date: Public Works Bulldogs Night (First Ontario Centre) - Graham, Jasmine

## February 24

- ← Acting City Manager - as required →