

MINISTRY OF TRANSPORTATION

Staffing Approval Form

Tracking No. 15-1252

Request Status: In-Progress

CONTACT INFORMATION

* Required Fields

Division:*	PHM	Date logged:	16-Feb-2016
Branch/Region:*	Highway Standards Branch		
Office:*	MERO		
Manager:*	Stephen Lee	Phone:	(416) 235-3732
Contact:	Deborah Pollak	Phone:	(416) 235-3733

POSITION INFORMATION

Position on the staffing Plan?*	Yes	NEW position to be created?	No
Competition to be run:	Yes	Position No.:*	00081375
Position Title:	Pavement Evaluation Super		
Classification Code:	12936-16078		
Compensation Group:	OPSEU	Dept No.:	064248
Classification Description:	Technician 4, Construction 5, Phys Lab	Position Status:	Approved/Budgeted
Position Type:	Select >>	Vacancy Status:	Select >>
Proposed Staffing Action:*	Permanent Hiring - Competition	Area of Search:	Ministry w/l 125 km
Proposed Length of Assignment:	years, months, weeks, days	Proposed Start Date:	
Where Ads will be posted:	OPS Portal	Offset Position No.:	
Urgent:	Yes	Critical:	Yes

HIRING INFORMATION

Source of Hire: Internal to MTO Hire Date:

INCUMBENT INFORMATION

Name of the incumbent being extended or directly assigned:	Status of Temporary incumbent:	Select >>
Name of home incumbent:	Total length of time in position:	
Extension:	# of prior extensions:	
Original Competition No.:		

Comments and/or rationale for filling the position including FTE and salary allocation justification.

Incumbent has left the OPS. There is only one such position in the ministry. This position supervises, conducts and analyses pavement condition data collection required for delivery of warranty contacts, pavement performance data for the ministry's AMS/PMS system for provincial and regional capital budget determination, regional project prioritization/programming and regional project level strategy and rehabilitation/maintenance decision making. Highway friction testing and reporting is also provided by this position resulting from requests from the OPP, complaints from public, regional requirement to investigate concerns and DSM qualification of premium aggregate sources.

APPROVALS

		Signature(s):	Date(s):
Hiring Manager:	Stephen Lee/Becca Lane	<u>Becca Lane</u>	<u>March 4 / 16</u>
Director:	Dino Bagnariol	_____	_____
Manager DSO:		_____	_____

RS Manager: _____

ADM/CIO Exec Director: _____

DM: _____

Approved Status: Select >>

Date: _____

STRATEGIC BUSINESS UNIT/RESOURCES MANAGEMENT UNIT APPROVAL

HRB #Assigned:

WIN & STAFFING PLAN UPDATED:

MERO - STAFFING APPROVAL FORM

Date Initiated:	February 16, 2016	Is position on Staffing Plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	SATS #:15-1252 <input checked="" type="checkbox"/> Active/ Budgeted <input type="checkbox"/> Frozen/ Unbudgeted
Position Title:	Pavement Evaluation Supervisor	Department Number:	064248
Position No(s):	81375	Classification:	Technician 5, Physical Labs
Section: <input type="checkbox"/> Exec <input type="checkbox"/> Bituminous <input type="checkbox"/> Concrete <input checked="" type="checkbox"/> Pav't & Found. <input type="checkbox"/> Soils & Agg.			Number of Positions Requested: 1

Proposed Staffing Action:	Duration (Months)	Dates		Total Duration (Months)
		Start	End	
<input checked="" type="checkbox"/> Permanent Hiring				
<input type="checkbox"/> Temporary Assignment				
<input type="checkbox"/> Extension of Temporary Assignment				
<input type="checkbox"/> Unclassified Contract				
<input type="checkbox"/> Extension of Unclassified Contract				
<input type="checkbox"/> Conversion				
<input type="checkbox"/> Other (Specify)				

Staffing Strategy <input checked="" type="checkbox"/> Competition (Area of Search?) <input type="checkbox"/> Non-Competed (Direct Assignment) <input type="checkbox"/> Expression of Interest <input type="checkbox"/> Other (Specify)	Area of Search <input type="checkbox"/> Open (Where will ads be placed?) <input type="checkbox"/> OPS <input checked="" type="checkbox"/> Ministry	Geographic Restriction <input checked="" type="checkbox"/> w/125 km	Where will ads be placed? OPS Portal
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Incumbent Information

Name of Home Incumbent: <i>(if applicable)</i>	Vacant		
Name of incumbent being extended or directly assigned:		Status of Temporary Incumbent:	<input type="checkbox"/> Classified <input type="checkbox"/> Unclassified
Extension:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total Length of Time in Position :(including this assignment)	
Original Competition #:		If extn. #, of prior extensions:	

Is this an urgent request? Yes No Is this a critical position? Yes No

Additional Comments: (i.e. What circumstance created the vacancy? Justification to fill. Staffing strategy. Justification to amend staffing plan)

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Hiring Manager:	Stephen Lee/Becca Lane <i>Becca Lane</i>	Date:	March 4, 2016
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